

NEIGHBOURHOOD PLAN WORKING SESSION NOTES

Date:	16 October 2023
Venue:	Ashlea Room, Parish Hall
Present:	Julia Davies (Chairman), Sarah Chapman, Mike Dormon, Rowan Lloyd, Clare Maynard, Jan Reynolds, Maria Tasker, Anne Washbourn, Christina Whellams (Secretary)
1. Apologies:	Tom Foy, Sharon Strutt, Gini Trower, Jacqueline Veater

2. Notes of the last meeting (3 August 2023) were agreed. Matters arising:

- a) Health Check Review - The Chair has applied for technical support through a Health Check Review and received a response. Intelligent Planning will carry out the review and various items have been sent to them.
- b) Date of completion of development – 98 is the total number of dwellings being put forward. French's Close is to be taken out because its development was too early and South Street has been removed.
- c) Flood Risk Map (p108) – Environment Agency have removed the flood defences which affects the Amwell Lane site and the Pumping Station. The map will be updated with the Environment Agency map to reflect the changes.
- d) Flood Zones section – a paragraph will be written to include sequential testing.
- e) Planning application numbers – decision notices need to be included for the High Street dwellings and ensure that within the body of the document the numbers the Steering Group have given for each site aren't contradicted by the schedules.
- f) Green Spaces – the officer responsible for carrying out the Health Check Review had questioned what surveys had been carried out for green spaces. It was established that no specific survey was carried out, but questions were included within the first consultation questionnaire. It was noted that Rush Close are consulting with EHDC about introducing a wildflower meadow. It was agreed that the winter garden image will be removed.
- g) FAQs – these will be updated with detail from the spreadsheet. Any comments on the spreadsheet should be fed back by Monday 23 October 2023.
- h) 20mph Zones – the consultation has taken place but there has not yet been a formal announcement from EHDC as to whether this is going ahead.
- i) Green Belt Policy – this has now been included into the document.
- j) A schedule of changes has been circulated in the form of an email and the amendments will be made.

3. Health Check Review and Timetable for PCs

- a) It is expected that the Health Check Review will take around 2 weeks to complete once the final plan is available and will highlight any technical faults.
- b) The timetable may be slightly delayed because of the Health Check Review but it is anticipated that the plan is presented to parish councils in December 2023.

4. Christmas Social

- a) This will be held on Monday 18 December 2023. Attendees to inform WhatsApp group of what nibbles are being brought to avoid duplication.

5. Finance

- a) There was nothing further to add about the finances. It was noted that we cannot instruct the Consultant until we have a quote for the costs of her involvement.

6. AOB

- a) There were no items raised.

7. Date of the Next Meeting

The next Working Group meeting will take place on Monday 20 November 2023 at 7.30pm.

ACTIONS:

- A) AW to update the Flood Risk Map (p108).
- B) Sub-Group to create a separate section on flood zones.
- C) Sub-Group to remove winter garden images.
- D) CM to update the FAQs to incorporate the feedback received.
- E) Sub-Group to check the version of NPPF quoted within the plan.
- F) Sub-Group to include planning application decision notices for High Street dwellings and need to ensure that within the body of the document the numbers for each site aren't contradicted by the schedules.
- G) MD to update the plan with amendments.
- H) ALL to feedback to SC comments on the spreadsheet.