

## NEIGHBOURHOOD PLAN WORKING SESSION NOTES

<b>Date:</b>	<b>23 February 2023</b>
<b>Venue:</b>	<b>Ashlea Room, Parish Hall</b>
<b>Present:</b>	Julia Davies (Chairman), Sarah Chapman, Clare Maynard, Jan Reynolds, Sharon Strutt, Maria Tasker, Anne Washbourn, Christina Whellams (Secretary)
<b>1. Apologies:</b>	Mike Dormon, Robin Jewett, Rowan Lloyd, Gini Trower, Jacqueline Veater

### 2. Notes of the last meeting

- a) Agreed.

### 3. Thanks from the Chairman

The Chairman thanked everyone for their hard work with the delivery of the leaflets.

### 4. Update on the rotas for Saturday 25 February and Saturday 4 March

- a) Saturday 25 February at Nigel Copping - JD, MD all day; SC, MT, AW morning; CM, SS afternoon
- b) Saturday 4 March – JD (am), MD, JR (am/pm), SS, and Rob Bennett will also be asked.
- c) A note will be placed on the door of the Ashlea Room to remind residents that Saturday 25 February session will be at the Nigel Copping Community Building.
- d) 10 copies of the full plan will be available at the sessions and around 50 copies of the response form.

### 5. Update about feedback so far via the official routes

- a) There has only been one email received from a resident to report they had received two copies of the leaflet, 13 online responses and 0 paper responses to date.
- b) Details of the process of the plan and timelines will be added to the website.

### 6. Social Media and how we handle it

- a) The Q&A that exists on the website will be added to, in order to address questions that are raised through the consultation, such as the process timeline, what happens to suggestions not included in the plan and what happens if there is no plan. Some Q&A's will be drafted.
- b) There was a query as to whether we need to respond to everyone, and this will be checked.
- c) The Health Authority were due to reply to our queries about health facilities in the area, but there had been no response.
- d) Following recent resistance from Councillors about the plan on social media, the Steering Group agreed that a formal complaint should be considered.

### 7. Planning for the review of comments

- a) At the end of the consultation, it was suggested that the response spreadsheet is placed in a central area (Google Drive) so that others could view/comment as a live document.

### 8. Finance

- a) An update on the current financial position had previously been circulated.
- b) Funding is being sought from the Parish Councils at the present time and for the foreseeable future.
- c) The fixed price for completion of the process has not yet been provided by the consultant but is expected once the Regulation 14 consultation is completed.

**9. AOB**

- a) The next steps - following Regulation 14, EHDC will review/suggest changes, Regulation 16 is then held over a 6-week period, the final plan is then submitted to the Inspector, and if approved, a referendum will be held. The referendum election process is dealt with by EHDC.
- b) Morrisons Utility should be added to the statutory consultee list.

**10. Date of the Next Meeting**

The next Working Group meeting will take place on Thursday 20 April 2023 at 7.30pm.

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**ACTIONS:**

- A) JD to draft Q&As
- B) JD to check with JV whether we need to contact everyone who responds
- C) CW to add Morrisons Utility to the statutory consultee list