

## NEIGHBOURHOOD PLAN WORKING SESSION NOTES

<b>Date:</b>	<b>3 August 2023</b>
<b>Venue:</b>	<b>Ashlea Room, Parish Hall</b>
<b>Present:</b>	Julia Davies (Chairman), Sarah Chapman, Mike Dormon, Clare Maynard, Jan Reynolds, Sharon Strutt, Christina Whellams (Secretary)
<b>1. Apologies:</b>	Rowan Lloyd, Maria Tasker, Gini Trower, Anne Washbourn, Jacqueline Veater

### 2. Notes of the last meeting

- a) Agreed.

### 3. Feedback from Sub-Group

- a) The sub-group have been working on the responses spreadsheet which had been circulated prior to the meeting. All to look at the document.
- b) A response to Catesby's submission has not yet been included because the format was in a PDF; it will be converted to a Word document so that paragraphs will be referenced.
- c) At their meeting, the sub-group took away much to work on and have highlighted where comments have been made.
- d) Slight amendments have been made to some policies.
- e) The group are encouraged to use 'We Transfer' to circulate documents as Dropbox is being problematic for some.
- f) For transparency, we need to show that the Thai Restaurant proposal has been through the matrix scoring to show that it was ruled out and that it didn't meet the criteria. Issues were building on green belt, flood zone and access.
- g) We are starting to reach the housing limit minimum, following the removal of the South Street site, so we need to check if High Street flats have been included within the numbers.
- h) Planning application numbers need adding into the plan documentation for the developments on The Wilderness, The Spinney, The Folly and Pumphouse Lane.
- i) The introduction needs amending along with open spaces numbering and the winter garden image needs changing to reflect the type of development we would have in the village.
- j) We need to produce a statement on how we have reviewed the responses received and include within the evidence base.
- k) A FAQ will be produced to include the responses so that residents can see what was said. We also need to ensure that reference is made to the oak tree on the Netherfield development which will now remain in place.
- l) The reference to NPPF within the document is not the right version after it was updated recently. This will be checked.

### 4. Finalising of 3 documents

- a) It is expected that proof-reading of the final versions will take place towards the end of September.

### 5. Consultant's Assistance

- a) The Consultant understands that it is possible, where plans are providing more housing numbers than requested, to seek additional funding.
- b) The Consultant's expertise will be needed at the point of examination going into the enquiry and for her to identify anything that has been forgotten. We also need her to check that we have followed the processes.

**6. Finance**

- a) There is no change to the financial situation.
- b) The Consultant will be asked to help point us in the right direction for us to acquire more funding.

**7. AOB**

- a) None

**8. Date of the Next Meeting**

The next Working Group meeting will take place on Monday 11 September 2023 at 7.30pm.

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**ACTIONS:**

- A) SS to check the document for NPPF references.
- B) Sub-group to produce a statement to demonstrate the process of reviewing the responses.
- C) The Consultant to point the Steering Group in the right direction for further funding.